



ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION-II
(FORMERLY AHSEC)
BAMUNIMAIDAM:: GUWAHATI -781021


No. ASSEB/DIV-II/R&A/PORT-NOTF./2026/53/2329

Date: 10/04/2026

GUIDELINES/SOP FOR STUDENTS:

SL NO	INSTRUCTION FOR STUDENTS
1.	An Applicant has to submit application online through "DARPAN" Portal.
2.	A student can apply up to maximum of five (5) no. of applications.
3.	To edit profile of a student, he/she can visit the PROFILE TAB in the student dashboard before preparation of selection list by the institution. The profile of a student can be edited only once.
4.	The published Selection List and Waiting List for admission into HS first year will be made available in the DARPAN portal for the students. The students will be notified of their selection through SMS.
5.	After publication of selection list, candidates will be allowed to approve only one institution for admission using their login id in the portal. The candidate must take admission in the institution concerned within the stipulated time period to complete the admission process.
6.	A student will be able to change their preferred subject(s)/Stream at the time of admission. Students will be able to change their preferred subject(s)/Stream at the time of admission and the institution concerned will have to update the same in the portal on the day of admission.
7.	If a student does not accept the admission offer within stipulated time, the student will be removed from Selection List with information through SMS.
8.	If a student does not apply/select any institution within stipulated time of opening of DARPAN portal, the student's name/ profile will be disabled on the portal with information through SMS.
9.	Mobile number should be unique for registration of student on DARPAN portal. Same mobile cannot be used for multiple applications.
10.	Issuance of Gap permission certificate from ASSEB, DIV-II, for admission into HS I st Year Class has been discontinued from the Session 2025-26. Students are advised to consult with institutions for their eligibility for admission.


Note: The Registration process for Session 2026-27 is scheduled in the month of June, 2026.


Secretary,
Assam State School Education Board, Division-II
Bamunimaidam, Guwahati- 781021
Date: 10/04/2026

No. ASSEB/DIV-II/R&A/ADMN/2020/3/1/2329(A)

Copy to: -

1. The Secretary to the Govt. of Assam, Department of School Education, for favour of kind information.
2. The Director of Higher Education, Assam, Kahilipara, Guwahati-19, for favour of kind information.
3. The Director of Secondary Education, Assam, Kahilipara, Guwahati-19, for favour of kind information.
4. The Inspector of Schools/ Principals of Lead Colleges, All districts, for information.
5. The Sr. Programmer, ASSEB, DIV-II, for uploading this notification into the official website of ASSEB, DIV-II and necessary communication via E-mail to the concerned institutions/Inspector of Schools, All districts.
6. The Registrars/Principals of all Universities/Degree Colleges/Senior Secondary Schools/Higher Secondary Schools for information and necessary compliance.
7. Concerned File.


Secretary,
Assam State School Education Board, Division-II
Bamunimaidam, Guwahati- 781021



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NOTIFICATION

It is hereby notified to all concerned that in order to process the admission of students into HS First Year Class for the session 2026-27 in different institutions (Universities/Degree Colleges/Senior Secondary Schools/Higher Secondary Schools) under ASSEB, DIV-II, the "DARPAN" admission portal will be made live from 12th April, 2026.

The students will be able to submit their applications through online for admission into different institutions by visiting www.darpan.ahseconline.in or www.ahsec.assam.gov.in. The concerned students and institutions are advised to go through the given guidelines/SOP, important dates in detail for compliance and smooth conduct of the admission process.

IMPORTANT DATES:

SL NO	EVENTS	TIMELINE
1.	SUBMISSION OF ONLINE APPLICATIONS BY APPLICANTS	12/04/2026 to 22/04/2026
2.	PREPARATION OF MERIT LIST /WAITING LIST BY THE INSTITUTIONS	23/04/2026 to 24/04/2026
3.	PUBLICATION OF PROVISIONAL SELECTION LIST/WAITING LIST (VALID UP TO 08/05/2026)	25/04/2026 (At 10 AM.)
4.	ACCEPTANCE OF ADMISSION OFFER BY STUDENTS	25/04/2026 to 27/04/2026
5.	CONFIRMATION OF ADMISSION BY INSTITUTIONS IN "DARPAN" (ONLINE)	28/04/2026 to 08/05/2026

GUIDELINES/SOP FOR INSTITUTIONS:

SL NO	GUIDELINES/SOP FOR INSTITUTIONS
1.	After verification of applications, the Selection List and Waiting List for admission into HS first year will be prepared by the institutions concerned.
2.	Selection List and Waiting List for admission will be made available in the portal (www.darpan.ahseconline.in) for the students. Moreover, candidates will also receive notification of their selection through SMS.
3.	The Institutions are to ensure that physical verification of documents shall be conducted at the time of admissions into HS First Year courses.
4.	Once a selected student accepts the admission offered by the institutions, the institutions will have to click the "Confirm admission" button to complete the admission process in the portal using Institution Login ID on daily basis during admission process latest by 08/05/2026. The institution will be able to confirm admission of only those students who have accepted the Admission Offer.
5.	The institutions will be able to change the preferred subject(s)/Stream of a student at the time of admission only with due consent from the student and the institution concerned will have to update the same in the portal on the day of admission. Moreover, change/modifications in the stream and Subjects of students will be available in the DARPAN portal even after the admission process is over for duration as stipulated by ASSEB, DIV-II in due course.
6.	Institutions should refrain from getting students admitted without his/her consent.
7.	Institutions are not allowed to enroll students through other institutions so as to avoid complications for processing other mandatory process in respect of students.
8.	All institutions are hereby notified that admissions process must be completed within the stipulated timeframe. Failing which, the institution will have to pay a fine of Rs 5000/- each day for confirming admission of the students on the portal.
9.	Institution must ensure to confirm admission of students from enlisted boards only.
10.	Issuance of Gap permission certificate from ASSEB, DIV-II for admission into HS 1 st Year Class has been discontinued from the Session 2025-26. Hence, such students who are seeking admission after a gap period will be admitted by the institution concerned after proper verification of documents, reasons of gap and eligibility. Such cases should not be referred to ASSEB, DIV-II.
11.	Subject permission is not required for selection of subjects by the institution on DARPAN portal. Please check notification issued vide- ASSEB/DIV-II/Course Curricula/2025/007/556 dated 05/04/2025.